

**Water/Wastewater Commissioners’
Meeting Minutes
March 18, 2014**

Present: Michael Putnam, Chairman
Dale A. White, Vice-Chairman
Robert E. Courage, Member
David Boucher, Director
Evelyn Gendron

Call to Order

(Then) Chairman Courage called the meeting to order at 6:00 p.m. He announced the election of officers would be the first order of business, as the Board’s first appointment would be arriving later this evening.

Decisions

Vice-Chairman White, Commissioner Putnam, Director Boucher and Mrs. Gendron congratulated Mr. Courage for having been re-elected during the Town Meeting to serve on the Board of Commissioners.

Board of Commissioners’ Election of Officers – Following discussion, Mr. Courage nominated the slate of officers to serve on the Board of Water and Wastewater Commissioners until the March 2015 Town Meeting elections. He nominated Mr. Putnam to serve as Chairman, and Mr. White to continue serving as Vice-Chairman. Mr. White seconded the nomination. All voted in favor. Mr. Courage said he would continue to assist all he can.

Approval of Meeting Minutes – Vice-Chairman White made the motion to approve the minutes of the March 4, 2014 meeting. Chairman Putnam seconded the motion. All voted in favor.

Correspondence – Annual Discharge Monitoring Report (DMR) Signature Authorization – Chairman Putnam signed the annual correspondence which updates the NH DES and US EPA with the list of people authorized to sign the monthly DMRs: the Lab Supervisor and Director.

Water Abatement Request, 56 Quarry Circle Drive re: Faulty Water Meter – Director Boucher explained the circumstances of the water meter of having improperly registered water consumption for this customer. Following discussion, Vice-Chairman White made the motion to approve this water abatement request in the amount of \$77.07. Commissioner Courage seconded the motion. All voted in favor.

Appointments:

Chairman Putnam and the Board welcomed Mr. Steve Desmarais, who presented several maps this evening for conceptual discussions regarding the Board's preferences for future South Street sewer line connections to the existing sanitary sewer system. No action or decisions were required of the Commissioners.

Discussion/Information Items:

Activities Report – Reviewed by the commissioners.

Transportation of Dewatered Sludge – Update – Director Boucher explained the first delivery of sludge to the Town of Merrimack Wastewater Treatment Facility, a two-hour round-trip. Weight of the container will be reduced for future trips. Mr. Boucher will prepare a spreadsheet tracking sludge transportation expenses and details for future review.

Comprehensive Wastewater Facilities Plan and Sewer Rate Study – Director Boucher said the Request for Qualifications had been mailed to four engineering companies and appointments are being scheduled for in-house discussions and facility tours. Responses are due back no later than 2:00 p.m. on Thursday, March 27th. Mr. Courage will meet with Mr. Boucher to review responses.

West Elm Street Surveying & Engineering Project – Update – Director Boucher apprised the Board with discussions he had with Mr. Kevan of T. F. Moran regarding cost differences relative to proposed expenses associated with work if accomplished on the river or business sides of Elm Street and the hydrant locations. He said although the State would have no preference, the business side, the south side, may be preferable to the Town. There is a good chance there will one day be a moratorium to future development. Mr. Kevan plans to meet with state representatives early next week.

Miscellaneous Water Utilities Project Updates – Director Boucher explained preparations of the department for the Department of Labor inspection. He will prepare the letter to the state regarding expanding septage receiving to additional neighboring towns. Ridgefield Drive road patches will be undertaken. The loan application for Dram Cup Water Tank will be presented to the Board of Selectmen for approval.

Future Appointments/Meetings:

The next regular Commissioners' meeting will be Tuesday, April 1, 2014 at the Water Utilities Department, 564 Nashua Street.

Adjournment:

Chairman Putnam made the motion to adjourn the meeting at 7:44 p.m. Vice-Chairman White seconded the motion. All voted in favor.

Michael E. Putnam, Chairman

Date

Dale A. White, Vice-Chairman

Date

Robert E. Courage, Commissioner

Date